



Subject:	Institute of Licensing National Training Event
Date:	17th August, 2016
Reporting Officer:	Patrick Cunningham, Assistant Building Control Manager, ext 6446
Contact Officer:	Patrick Cunningham, Assistant Building Control Manager, ext 6446

Is this report restricted?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Is the decision eligible for Call-in?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

1.0	Purpose of Report/Summary of main Issues
1.1	The Institute of Licensing is the professional body for licensing practitioners in local government, the police, private sector, trade and the legal profession. The Institute was established to provide education and training and to disseminate knowledge in all matters relating to licensing. The Institute operates throughout England, Wales, Northern Ireland and Scotland.
1.2	Members are reminded that Belfast is a Corporate Member affiliated to the Northern Ireland Region of the Institute and that Mr. James Cunningham, within the Building Control Service, is the chairman of the Institute of Licensing (Northern Ireland Region) and a Director and Trustee of the Institute.
1.3	This year the Institute will hold their National Training Event at the Holiday Inn Hotel, Stratford-Upon-Avon from Wednesday 16 th till Friday 18 th November. The training event will include topics such as:- <ul style="list-style-type: none">• licensing developments in Northern Ireland• the role of the Licensing Authority, its Policies, Officers and Councillors• making Licensing work for businesses• conducting Licensing hearings• outdoor events and• better regulation and reducing the burden
2.0	Recommendation
2.1	It is recommended that the Committee authorises the Chairperson, the Deputy Chairperson, the Director of Planning and Place and the Building Control Manager (or their nominees) to attend the Institute of Licensing National Training Event from 16 th till 18 th November.

<p>2.2</p> <p>2.3</p>	<p>Members also might wish to consider funding the travel to the conference of Mr. Cunningham, in recognition of his work in attaining the position of chairman of the Northern Ireland Branch. Mr Cunningham’s residential fee for the event is paid for by the Institute of Licensing.</p> <p>It is also recommended that the Committee agree to authorise the payment of the conference fees, together with the appropriate travelling, subsistence and attendance allowances in connection therewith.</p>
<p>3.0</p>	<p>Main Report</p>
<p>3.1</p> <p>3.2</p> <p>3.3</p> <p>3.4</p>	<p><u>Key Issues</u></p> <p>The National Training Event is a great opportunity for Members and Officers to meet with licensing professionals from across the UK and keep abreast of changes to licensing in other jurisdictions. The contacts established through previous conferences have been of great benefit. Most recently Members will recall that Mr. Stephen McGowan (Partner with national law firm TLT LLP) attended a meeting of the Licensing Committee last year to provide Members with an overview of the Scottish licensing system and to comment on the current and proposed changes to legislation here.</p> <p>Information on the event, including a draft programme, can be accessed via the following link: http://www.instituteoflicensing.org/events/individual.aspx?eventID=5472</p> <p>A final programme will be published closer to the event.</p> <p><u>Financial and Resource Implications</u></p> <p>The residential fee for the training event is £495 plus VAT per delegate and travelling and subsistence will be approximately £200 per delegate. The fee includes full access to the programme on each day, all meals and includes the overnight accommodation. This figure has already been allowed for in the estimates for the current year.</p> <p><u>Equality or Good Relations Implications</u></p> <p>There are no equality or good relations issues.</p>
<p>4.0</p>	<p>Document Attached</p>
	<p>None</p>